



MANUAL SUPPLEMENT

Establishment of the Boston-New York, Chicago and San Francisco Regional Service Centers

There are hereby established, effective January 1, 1964, the Boston-New York Regional Service Center, the Chicago Regional Service Center, and the San Francisco Regional Service Center.

These Centers, organizationally identified as the Boston-New York Regional Service Center, the Chicago Regional Service Center and the San Francisco Regional Service Center will be supervised, directed, and operated as provided in IR-Manual Subsection 1117, pending issuance of further instructions. Subsection 1117 will be amended to reflect these organizational changes.

The organizational designations given above are to be used in correspondence and internal management documents. Since these centers are not located in the same city as the regional office, for public information purposes they may be designated as "Regional Service Center, Lawrence", "Regional Service Center, Kansas City", and "Regional Service Center, Ogden".

If the permanent building sites selected for the Boston-New York and the San Francisco Regional Service Centers have different post office addresses than the buildings now occupied, this manual supplement will be amended to show the correct address.

The building signs should be in the following style:

U. S. Treasury Department
Internal Revenue Service
Regional Service Center

Herbert G. Harding
Deputy Commissioner